



## BUS ELIGIBILITY FORM 2016

Dear Parents and Caregivers

The Ministry of Education criteria state that **all** students living further than 3.2km from the school will now be eligible for the bus.

The Rosehill Transport Network, of which Waiau Pa School is a member, charges **\$25 per student per term or \$100 per year to ineligible bus students**. To enable a student to travel on the bus this fee must be paid prior to using the bus.

Attached are Bus users' rules and conditions. Please take time to read through these with your child/ren so they are aware of the expectations.

Some simple conditions and procedures for the bus are;

**Fees** – All bus fees for ineligible students must be paid by the 1<sup>st</sup> day of each term. Should payment not be received, students will be denied entry onto the bus. Parents can pay fees at any time to the office (they do not need to wait for an invoice/statement to be issued). The responsibility for the payment of fees on time is that of the parent.

**Travelling to and from School** - Parents are reminded that the responsibility for the behaviour of children while waiting for the bus and walking home in the afternoon is that of the parent. Please clearly explain to your child your expectations for safe practice.

**Absent from the Bus** – Parents are required to cross students off the bus list in the office if they are not travelling on the bus that afternoon. Having an accurate account of who is on the bus is essential in the event of an accident.

**Changing Buses-** Only approved bus students may travel on the bus. Students are not allowed to change buses. Eg to go to a friends house.

Clearly, the School, Parents and the Children must all take responsibility for the behaviour of the students while they are in transit. Your assistance by reinforcing the School's expectations will be greatly appreciated.

Regards

Simon Williams  
Principal

**Principal - Simon Williams**

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## Waiau Pa School Bus Code of Conduct

Caregivers and the students should ensure they have read and understood this document, which is to be adhered to for the safety of the bus driver and all students travelling on the school bus.

I, We agree to abide by the behavioural expectations described below:

- When I am a seated passenger, I will remain in my seat for the whole journey.
- I will not eat on the bus or throw anything inside or out of the bus.
- If I am a standing passenger, I will stand quietly and not push or move around the bus.
- I will respect other students and their property at all times (this includes pushing, verbal or physical abuse, or any other behaviour that may distract the driver).
- I will use socially acceptable language when conversing with the driver and/or other students and I will not speak at a volume that may distract the driver.
- I will respect the property of the bus operator at all times (e.g. refraining from standing on seats or vandalising the vehicle in any way).
- I will not engage in any behaviour that could put the driver or other students at risk.
- I will observe the requirements and instructions of the bus driver and the teacher/s responsible for bus duty at all times.
- I understand that any damage I cause to the bus will result in my caregiver being billed for the cost of repairs.

The safety and comfort of everyone on the bus depends on a standard of behaviour and consideration for others that is expected in the classroom. We hope that caregivers will support the school in maintaining these standards of behaviour.

### IF THIS CODE OF CONDUCT IS BROKEN:

- The student may be required to spend time in the thinking room as a consequence to inappropriate behaviour.
- Travel on a school bus may be withdrawn, and the caregiver will be required to find alternative transport to get the student to school.
- In extreme cases of misbehaviour or continual misbehaviour the privilege of travelling on a school bus could be withdrawn.

### AGREEMENT

Family Name: \_\_\_\_\_

Street No & Address: \_\_\_\_\_

#### Names of Students:

\_\_\_\_\_ Age as at 1/2/2016

\_\_\_\_\_ Age as at 1/2/2016

\_\_\_\_\_ Age as at 1/2/2016

- My child meets the Ministry criteria and will be using the bus service as an eligible student.
- My child does not meet the Ministry criteria for eligibility. However, I wish them to use the school bus. I understand that fees must be paid before the first day of each term or my child will not be entitled to use the bus.

We agree to abide by the conditions of this contract and understand the consequences if we do not.

Signed : Parents